



JP COLLEGE OF ENGINEERING

College Road, Ayikudi, Tenkasi – 627852
Affiliated to Anna University and Approved by AICTE

Ref: JPCOE/GRC/2023-24

Date:10.04.2024

OFFICE ORDER

Subject: Establishment of Grievance Redressal Committee for the Academic Year 2023-24

To ensure the effective management of disciplinary matters within the institute, the Grievance Redressal Committee has been reconstituted for the upcoming academic year.

Chairperson: Dr. M. Rajkumar

Members:

- Mrs. M. Shenbagavalli
- Dr. V. Jeyalakshmi
- Mr. M. Palani
- Mr. R. Siddharthan
- Mrs. A. Mercy

This decision has been made with the approval of the competent authority.

Dr. M. Rajkumar

Principal

Dr. M. RAJKUMAR, B.E.,M.E.,Ph.D.,
PRINCIPAL
JP COLLEGE OF ENGINEERING
AYIKUDY, TENKASI - 627 852.
TENKASI DISTRICT, TAMILNADU.

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1. To all Concern
2. Notice Board
3. To all HoDs



JP COLLEGE OF ENGINEERING

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Ref: JPCOE/GRC/01/2023-24

Date: 12.04.2024

CIRCULAR

Sub: Establishment of Online Grievance Redressal Mechanism at JPCOE

Ref.: Principal's office order of establishment of Grievance Redressal Committee, Regarding All India Council for Technical Education (AICTE) Regulations on Grievance Redressal of Students, Dated March 10, 2023 (As per F.No.1-101/PGRC/AICTE Regulation/2019, dated November 7, 2019)

In accordance with the directive from the Principal's office dated April 10, 2024, and as per the regulations stipulated by the All India Council for Technical Education (AICTE) on the Establishment of Grievance Redressal Mechanisms for Students (F.No.1-101/PGRC/AICTE/Regulation/2019, dated November 7, 2019), the Grievance Redressal Committee has been reconstituted for the academic year 2024-25 at JP College of Engineering.

The Principal of JPCOE has approved the composition of the Grievance Redressal Committee with the following members:

Sl. No.	Name	Position	Category	Mobile number	E-Mail ID
1.	Dr. M. Rajkumar	Chairperson	Principal	8012520430	principal@jpcoe.ac.in
2.	Mrs. M. Shenbagavalli	Member	Assistant Professor & Head	9789547642	hodece@gmail.com
3.	Mrs. A. Mercy	Member	Professor & Head	8883704212	hodsandh@jpcoe.ac.in
4.	Dr. V. Jeyalakshmi	Member	Professor & Head	7373527091	jeyaguru2003@gmail.com
5.	Mr. M. Palani	Member	Assistant Professor & Head	7780187999	hodcivil@jpcoe.ac.in
5.	Mr. R. Siddharthan	Member	Assistant Professor & Head	9865299491	hodmech@jpcoe.ac.in
6.	Mr. K. Manish	Special Invitee	Representative from Student	8220678101	Manishk2000@gmail.com

The committee is entrusted with the responsibility to implement and adhere to the Grievance Redressal Mechanism for addressing complaints received either in person or through the online platform.



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The Committee's objectives are:

1. Maintaining the College's Dignity: Creating a peaceful environment in the College by encouraging friendly interactions between students and faculty.
2. Encouraging students to openly and honestly express their complaints and issues without worrying about retaliation is known as "facilitating free expression."
3. Invoking Inhibition: Counseling students not to start disputes or complaints against other students, faculty members, or the College administration.
4. Cultivating Positive Interaction: Encouraging all staff members to engage in supportive and caring interactions with students, and avoiding any actions that could be interpreted as being punitive or vindictive towards them.

Online Grievance Redressal Mechanism:

Students, parents, or stakeholders can submit their grievances through the following methods:

1. In person
2. By filling out the Google Form provided at the following link: [Insert Link]
3. By writing an email to any member of the grievance cell.

Upon receiving a grievance, the chairperson of the committee will assign other members to investigate the matter thoroughly. The committee will work diligently to identify the root cause of the grievance and propose effective solutions.

The recommendations of the committee will be communicated to the concerned student, parent, or stakeholder by the Chairperson.



PRINCIPAL



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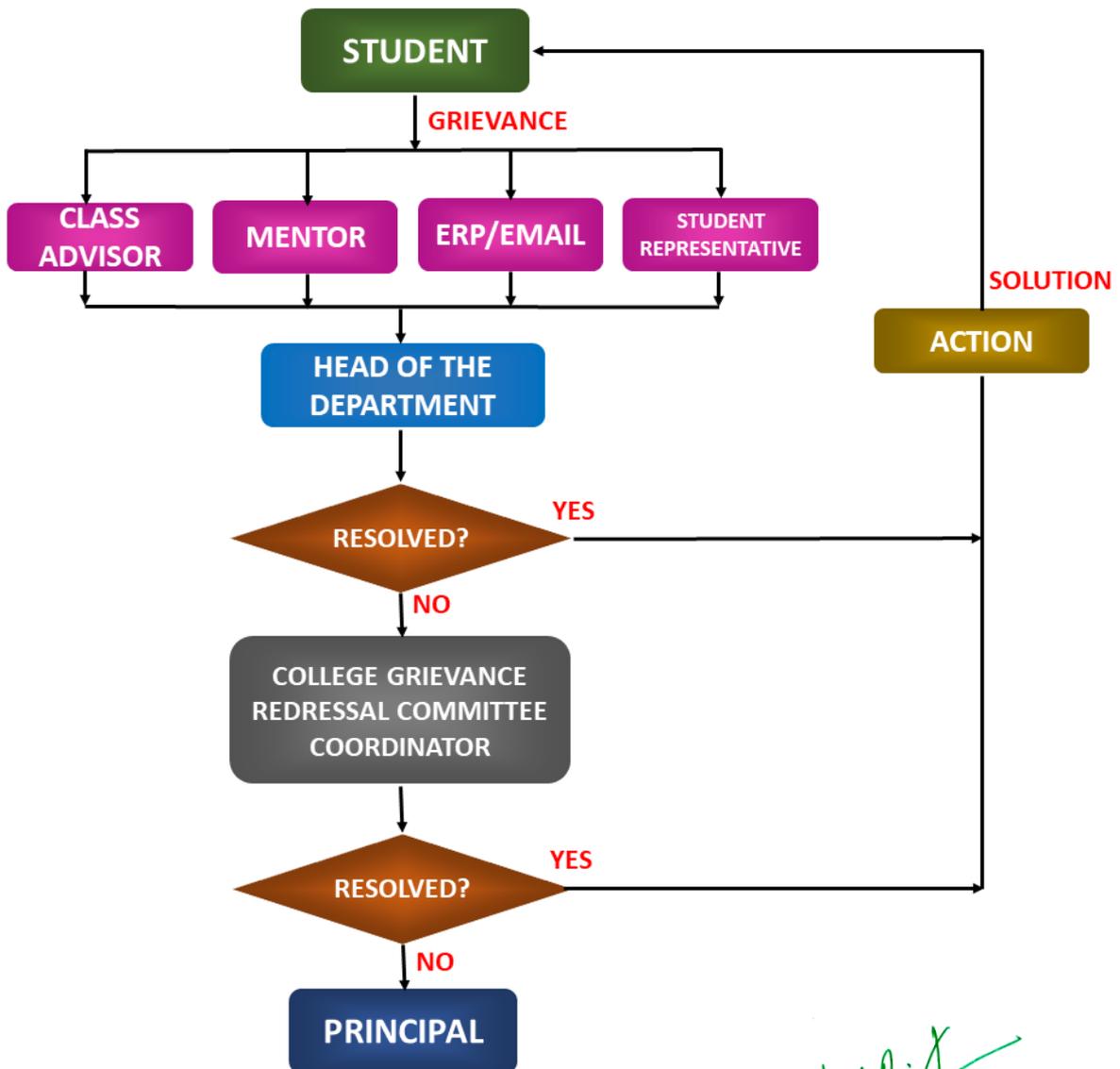
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GRIEVANCE REDRESSAL MECHANISM



Dr. M. RAJKUMAR, B.E., M.E., Ph.D.,
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Ref: JPCOE/GRC/2023-24/1

Date: 12.04.2024

CIRCULAR

All members of the Grievance Redressal Committee (GRC) are hereby notified to attend the meeting scheduled to take place in the Conference Hall at 3 pm on April 15, 2024, without fail.

Agenda:

1. Introduction of new committee members for GRC for the academic year 2023-2024.
2. Discussion on issues faced by students within the campus.
3. Planning activities for student welfare.
4. Any other matters with the permission of the chair.

PRINCIPAL

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Ref: JPCOE/GRC/MoM/2023-24/1

Date:15.04.2024

Minutes of the Meeting Held on 15.04.2024

1. The chairperson commenced the meeting by introducing the newly appointed members of the Grievance Redressal Committee (GRC) and provided a brief overview of the committee's role within the JPCOE campus.
2. The committee engaged in a discussion regarding the common problems encountered within the campus, aiming to identify key issues affecting students and stakeholders.
3. A detailed discussion took place regarding the mechanism for grievance redressal within the campus. Various aspects of the existing grievance redressal system were deliberated upon, with a focus on ensuring efficiency and effectiveness in addressing grievances.

The following members attended the meeting:

Sl.No.	Name	Role	Sign
1	Dr. M. Rajkumar	Chairperson	
2	Mrs. M. Shenbagavalli	Senior Member from Faculty	
3	Mrs. A. Mercy	Senior Member from Faculty	
4	Dr. V. Jeyalakshmi	Senior Member from Faculty	
5	Mr. M. Palani	Senior Member from Faculty	
6	Mr. R. Siddharthan	Senior Member from Faculty	
7	Mr. K. Manish	Special Invitee- Student Representative	

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